



## Gift-In-Kind & Auction Donation Form

Email form to [sgrover@savemountdiablo.org](mailto:sgrover@savemountdiablo.org) or mail to Save Mount Diablo, 201 N.Civic Dr., Ste 190, Walnut Creek, CA 94596

### DONOR RECOGNITION & CONTACT INFORMATION:

Donor/Business Name (for Recognition): \_\_\_\_\_

Contact Name (for Business): \_\_\_\_\_

☐ I wish to be Anonymous Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

DONATION: \_\_\_\_\_ Value: \$ \_\_\_\_\_

☐ Physical item ☐ Gift certificate by donor ☐ Item/Certificate is Enclosed ☐ Please create certificate on my behalf

Donation Description — used for the Bid Sheet (please attach promotional materials or photos, if applicable):

Expiration date, limitations or restrictions for use: \_\_\_\_\_

\_\_\_\_\_ (date ready for pickup) \_\_\_\_\_ (location, if different from above)

☐ Item/Certificate will be delivered to SMD office by: \_\_\_\_\_ (date)

☐ Item/Certificate may be picked up after: \_\_\_\_\_ at: \_\_\_\_\_

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THANK YOU FOR SUPPORTING LAND PRESERVATION ON AND AROUND MOUNT DIABLO!**

Save Mount Diablo is a non-profit, tax-exempt 501(c)(3) organization. Federal Tax ID #94-2681735.

*The above information is requested so we may properly acknowledge your generosity. We will send you a donation confirmation letter which you can use as an official receipt. Donations are tax deductible to the fullest extent allowed by law. The Estimated Fair Market Value (FMV) must be completed by the donor. Save Mount Diablo cannot place a FMV amount or interpret the value of any non-financial donations. Please consult with your tax advisor regarding the proper handling of this gift on your tax return.*

Save Mount Diablo may package and/or display your donation with other items as it deems best for its fundraising efforts. Auction donations not received before the date requested may not be included in the auction and used at another event. Unsold or unused donations will not be returned to the donor unless requested by donor prior to Save Mount Diablo's receipt of the donation.